

Town of Northborough
Wind Turbine Committee (WTC)



Wind Turbine Committee Meeting
Conference Room 1st floor, Northborough Free Library
34 Main Street
Northborough, MA 01532

Reference:NWC10:08MM

Meeting Minutes
April 14, 2010

Attendees

<u>Members</u>	<u>Alternates</u>	<u>Advisor</u>
R. Giles (Co Chair)	J. Cragin	D. Burton
B. Halter	M. Harling	D. Maily
J. McNamara (Co Chair)		
R. Jones		

Town of Northborough Officials

N/A

Guests

N/A

7:00 PM Northborough Wind Turbine Committee (WTC) called to order

1. The meeting began with a welcome by the co-chairmen, introductions around the table, and acceptance of the March 30th meeting minutes.
2. The Wind Turbine technical information binder will continue to be routed through the group. All reviewers agreed the tech data was helpful.
3. F. Litchfield commented that there were issues with the SED contract including business plan omissions and payment plan conflicts. He, CEC/MTC and SED are working on solutions. The committee agreed the critical path action item is installation of the Met Tower.
4. R. Jones presented the Power Point file provided by the Hyannis Garden club. All members thought the information presented should be reviewed for application to the Northborough project.
5. Visits to other wind turbine installations at Holy Cross High School and Princeton Municipal were confirmed on April 15th. Mass Maritime Academy and Hull Municipal visits were confirmed for April 22nd. Team members will make sound measurements, take photographs and investigate other aspects (ref: March 31st objectives memorandum).

Monthly Look Ahead (March thru June 2010) – Critical Action Items

1. Install the meteorological tower and initiate data collection

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2. Schedule tours of various local installations
Responsibility – Co-Chairs/Town Engineer
3. Continue project financial analysis including the Tougas farm loads
Responsibility – Working Group #2
4. Consider development of a public out reach plan
Responsibility – Working Group #4
5. Investigate Federal, State and Town permit and licensing requirements
Prepare a Policies and Procedures Binder
Briefing for Town Department Heads
Responsibility – Working Group #5

The meeting adjourned at approximately 9:00PM.

The next meeting is scheduled for April 28, 2010 at 7:00PM in the Northborough Town Hall Selectmen's conference room.

R. Jones
WTC Member

cc: Town Clerk,
Town Administrator,
Fran Bakstran (BOS) - Liaison Board of Selectmen

WIND TURBINE COMMITTEE:

Fred Litchfield (Town Engineer)
Joe McNamara (Co-Chairman)
Bob Giles (Co-Chairman)
Edward Cahill
William Halter
Richard Jones
Richard Kane
Ron Parker

ADVISORY GROUP:

Phil Johnson (Chair person)
Len Belli
Richard H Burton
Ravi Chilakamari
Dave R. Mailly
Raj Melville

ALTERNATES:

Maggie Harling
John Cragin